

Executive Office

Annex 1:

In 2014, the first UN Environment Assembly, under resolution 1/5, Governments adopted terms of reference for a Special Programme to strengthen national institutions implementing the Basel, Rotterdam and Stockholm Conventions, the Minamata Convention on Mercury and the Strategic Approach to International Chemicals Management.

Applications can be submitted directly from national governments as follows:

1. Support from the Special Programme will be available for developing countries, taking into account the special needs of Least Developed Countries and Small Island Developing States, and for countries with economies in transition, with priority given to those with least capacity;
2. Applicants will be eligible if they are party to any one of the relevant conventions or have demonstrated that they are in the process of preparing for ratification of any one of the conventions; and
3. Applications will include identification of the associated domestic measures to be taken to ensure that the national institutional capacity supported by the Special Programme is sustainable in the long term.

The first and second rounds of applications to the Fund were successfully implemented in 2016 and 2017. In December, the third meeting of the Executive Board approved 17 projects and agreed to revise the application guidelines and forms to reflect the lessons learned from the first and second rounds.

These revised documents, which include advice on the information required and the steps to follow, are attached here and available on the Special Programme website:

<http://web.unep.org/chemicalsandwaste/special-programme>.

- (a) Application guidelines
- (b) Application Form IA – project summary; Form IB – project description
- (c) Application Form II – project budget

Advance versions of the second and third Executive Board meeting reports are also available on the website: <https://www.unenvironment.org/explore-topics/chemicals-waste/what-we-do/special-programme>.

Please note that the deadline for applications is **21 June 2018** and do not hesitate to contact the Secretariat if you require any additional information. Completed application forms should be sent to:

Special Programme Secretariat
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